

English for Hotel Staff



簡介



- ▶ English for Hotel Staff是一套專業英語學習教材：以旅館中常見的情境為背景，引導您熟悉與該領域相關的英語字彙、用語、及其他技巧。
- ▶ 對象：與旅館相關的從業人員及就讀相關系所的學習者。
- ▶ 課程內容：分為十大單元，每單元各有針對聽、說、讀、寫、字彙、發音及文法做訓練的十二個練習模組。豐富的內容，加上大量的語音及影片，讓您從容愉悅地學習旅館英語。

簡介



▶ 十大單元

1. Checking-in

2. The hotel and its staff

3. In the bar

4. Holiday Activities

5. In the restaurant 1

6. Exchanging Information

7. Housekeeping

8. In the restaurant 2

9. Help, advice and complaints

10. Checking-out



操作方法



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English  for Hotel Staff

Designed and written by Don Friend

Please log in.

Name:

Password:

Please type your name and click Start.

Start

Version 6.5.0.2

www.SkySoftwareHouse.com

www.ClarityEnglish.com 



使用
說明

結束
程式

請輸入你的帳號及密碼

輸入完畢請按**Start** 登入

操作方法



English for Hotel Staff

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1 Checking-in

2 The hotel and its staff

3 In the bar

4 Holiday activities

5 In the restaurant 1

6 Exchange

7 House

8 In the

9 Help, a

10 Check

Listening 1: The situation

Listening 1: Responding

Useful expressions

Pronunciation practice

Vocabulary: In the guest room

Video: The Azores

Grammar: Questions and statements

Grammar ex: Question forms

Listening 2: Directions in the hotel

Reading: The life story of Ms Chew

Writing: Correct the spelling mistakes

Progress

Notepad

Communicate

dgements

學習路徑

選擇主題

操作方法



回主題選
擇畫面

練習說明

上頁

下頁

批改答案

Menu Back Forward Marking As I work At the end

Checking-in > Listening 1: The situation

A new guest is checking in at the Star Hotel. Listen to his conversation with the hotel receptionist. Then choose the correct answers.

播放音檔
圖示

Progress


Notepad

As I work：立即提示答案是否正確。
At the end：按下 Marking 後才批改成績。

查詢單字：將游標移到該字上方，同時按下鍵盤上的Ctrl及滑鼠右鍵。


操作方法





Menu Back Forward Marking As I work At the end  ? X


Checking-in > Listening 1: The situation


A new guest is checking in at the Star Hotel. Listen to his conversation with the hotel receptionist. Then choose the correct answers.



Progress 

Notepad 

Print 

Recorder 

紀錄

筆記本

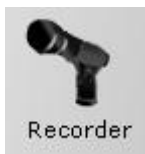
列印

錄音

操作方法



● Recorder 錄音功能



:您可使用此功能做口語及發音練習。

Menu Back Forward Marking As I work At the end

Checking-in > Listening 1: The situation

A new guest is checking in at the Star Hotel. Listen to his conversation with the hotel receptionist. Then choose the correct answers.

Clarity Recorder - Window...
http://www.clarityenglish.com/Software/Rec...
1.2
Clarity
Run
Click to run the Clarity Recorder, or click to upgrade to the latest version (4.0.1.5) of the Recorder. [More info...](#)
Upgrade
If you can't run the desktop version of the Recorder, [click here](#) to start the online version.

Progress
Notepad
Print
Recorder

請點選“run”。
* 如為第一次使用，請按照指示安裝必要軟體。安裝好後，下次使用時，系統會直接跳出錄音功能。

操作方法

● Recorder 錄音功能



一般錄音功能：

直接點選  (“Run”) 啟動錄音功能。

Checking-in > Pronunciation practice

Play the video. Then click to hear each item. Listen and repeat what you hear.

- ▶ 1 Welcome ...
Welcome to the ...
Welcome to the **Star** Hotel.
- ▶ 2 In what ...
In what **name** ...
In what **name** please?
- ▶ 3 A **single** room ...
A **single** room for **seven** nights ...
A **single** room for **seven** nights. Is th
- ▶ 4 **Could** I see ...
Could I see your identification ...
Could I see your identification please?
- ▶ 5
- ▶ 6


Clarity Recorder

0:00 0:01 0:02 0:03 0:04

Clarity MP3 file size 0kb Duration 0.0s

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跟讀練習及聲音比對：

1. 先點選  (“Run”) 以啟動錄音功能；
2. 點選系統音檔，再點選Recorder上的聲波圖示。

Checking-in > Pronunciation practice

Play the video. Then click to hear each item. Listen and repeat what you hear.

- ▶ 1 **1.** Welcome ...
Welcome to the ...
Welcome to the **S**
- ▶ 2 In what ...
In what **name** ...
In what **name** please?
- ▶ 3 A **single** room ...
A **single** room for ...
A **single** room for ...
- ▶ 4 **Could** I see ...
Could I see your i...
Could I see your i...
- ▶ 5 Will you ...
Will you be requir...
Will you be requir...
- ▶ 6 I **hope** ...
I **hope** you enjoy ...
I **hope** you enjoy your **stay**.

Clarity Recorder

您的語音聲波圖

系統音檔聲波圖

Clarity MP3 file size 0kb Duration 0.0s

Clarity Duration 7.1s

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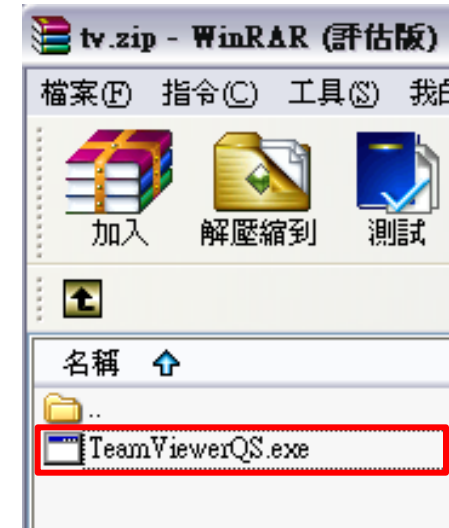
Recorder



遠端連線服務



1. 下載 www.winhoe.com/tv.zip
2. 執行 **TeamViewerQS.exe** 檔案 ----->
3. 取得一組 **ID 及密碼**，提供予我方
4. 備妥耳機及麥克風



《完成以上步驟我們將可立即連線至您的桌面為您服務》

與我們聯繫



Winhoe 畹禾有限公司

Tel : (04) 2451-8175

Fax : (04) 2451-6872

Mobile : 0985-063245 (亞太)

服務信箱：win.hoe@msa.hinet.net
service@winhoe.com
support@winhoe.com

地址：台中市西屯區黎明路三段98號5F之2